



DATAENTRY HELP

Leading Data Service Provider

India's Best Data Entry, Data Processing Services Provider



COMPANY PROFILE

Global Associates was established in 2000 with a customer centric approach to provide affordable solutions for organizations seeking for IT enabled solutions. Our company is owned by multi-skilled Software Professionals having expertise in Software Manual Testing/Quality Assurance, Offshore Data Entry, Data Processing and Marketing area.

Our clientele ranges from Multinational Corporations to small & medium enterprises as well as NGOs & development sector organizations. Every solution provided by us is unique and innovative. Our approach has been always customer and market communication centric. We create solutions keeping your target consumer and audience in mind.



OUR SERVICES

- ❖ Data Entry Services
- ❖ Data Processing Services
- ❖ Data Conversion Services
- ❖ Image Scanning & Indexing
- ❖ Web Data Extraction



TESTIMONIAL

"Excellent and professional service provider. Fulfilled the requirements exactly. Very reliable. This is my second project with brtodi, and look forward to working with him again."

- Shirali, Toronto, Canada

"A great freelancer. Communication was extremely clear. Work was of a high quality. I would use again for other assignments. Highly rated."

- Gwainman Gilberdyke, United Kingdom

"Excellent worker. Followed the instructions and delivered on time. Highly Recommended."

- Smartfinances Vic Park, Australia

DATA ENTRY SERVICES

1 Data Entry Services

We offer the following Data Entry Services:

- ❖ Online/Offline Data Entry
- ❖ Forms Processing
- ❖ Transcription Services
- ❖ Insurance Claims Entry
- ❖ Payroll and Accounting



2 Data Processing Services

Under Data Processing service, we can do the following tasks:

- ❖ Structure
- ❖ Restructure
- ❖ Formatting
- ❖ Modify/Update
- ❖ Indexing
- ❖ Buildup data management tools to sort, track and retrieve data

Data Processing involves all the steps necessary to convert data into electronic format. We provide our customers with accurate and unique Data Processing services. Different types of Data Processing services that Global Associates offers include:

- ❖ Data Processing
- ❖ Forms Processing
- ❖ Check Processing
- ❖ Image Processing
- ❖ OCR Cleanup
- ❖ Transaction Processing

3 Data Conversion Services

We provide all kinds of data conversion services such as:

- ❖ Document conversion
- ❖ XML conversion
- ❖ HTML conversion
- ❖ Book conversion
- ❖ PDF conversion
- ❖ Catalogue conversion

Our services help you to refine your document conversion strategy, identify document redundancy, extract metadata, and transform legacy and future documents for your real needs of the present and the future.



DATA ENTRY SERVICES

4 Image Scanning & Indexing

- ❖ Image assessment
- ❖ Filtering
- ❖ Prioritization
- ❖ Change detection
- ❖ Automated feature extraction
- ❖ Automated quality assessment

We also provide OCR Services by combining in-depth business expertise and innovative methods. Different types of OCR resources utilized in data entry include:

- ❖ Typewritten OCR
- ❖ Hand Print OCR
- ❖ Cursive OCR
- ❖ Music OCR



5 Image Scanning & Indexing

- ❖ Sum up the news stories from the online news sources.
- ❖ Look for online newspapers for the most up-to-date information.
- ❖ By means of software, going to extract Meta data from the websites.
- ❖ Assemble your data from the websites and then enter it into the Excel spreadsheets.
- ❖ Browse through the web, and then, it is going to make a list of the targeted websites, and after that it will gather information from those sites.
- ❖ Collect relevant & updated information with reference to a competitor's offers and pricing.

ASSURANCE & SECURITY

Following is our assurance to all valued clients.

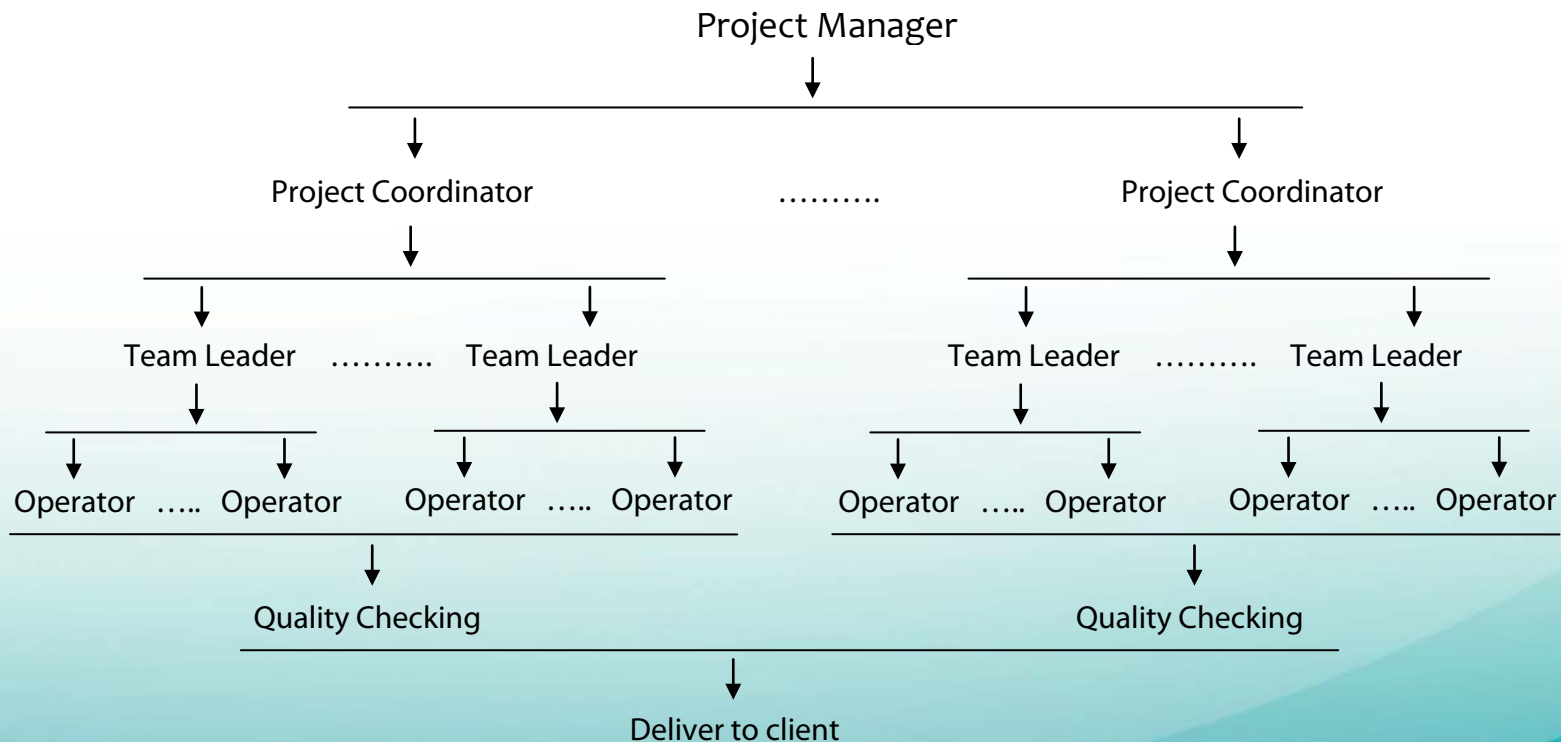
- Provide world class quality, consistently
- Innovate new process for enhanced quality
- Ensure security & confidentiality
- Provide cost effective service in least turnaround time
- Adopt and adapt to new technology

We have taken various measures to ensure that data is secured.

- Limited Internet access on production floors
- No USB drives or CD/DVD writing capability on workstations.
- Access control system to prevent unauthorized entry.
- And many more....

We can also sign Non Disclosure Agreement if needed

PROJECT FLOW



CONTACT US



REGISTERED OFFICE

Global Associates

P-100, Block A, Lake Town,
Kolkata – 700089,
West Bengal, India

Phone : +1 713-429-1909

Email : enquiry@dataentryhelp.com

Website : <http://www.dataentryhelp.com>

CORPORATE OFFICE

Global Associates

21/1, Canal Street, Sadananda Villa,
Lake Town,
Kolkata - 700048
West Bengal, India

..... Your partner
DataEntryHelp.com